



## TGSA Board Meeting Minutes

**Date:** September 15th, 2022

**Start time:** 6:01pm **End time:** 7:37pm

**Location:** Zoom Conference

**Chair:** Emma Kaszecki

**Scribe:** Emma Kaszecki

**Attendance:** Emma Kaszecki, Sarah Rayner (partial), William Kim, Conner Elverson, Jordan MacDonald, Sebastian Johnston-Lindsay

**Regrets:** Egan Henderson

### 1. Presentation(s) and Discussion (s) without voting

Introductions and update from board members

### 2. Call to Order

We respectfully acknowledge that we are on the treaty and traditional territory of the Michi Saagiig Anishinaabeg. We offer our gratitude to the First Peoples for their care for, and teachings about, our earth and our relations. May we honour those teachings.

### 3. Adopt the Agenda: Previous (William, Sarah)

Mover: William

Second: Jordan

Discussion

Approve: All

Oppose: 0

Abstain: 0

### 4. Presentation(s) and Discussion (s) with/without motions

a.) Emma – President

(i) So many meetings! Details of each can be found in Addendum I (President Report)

## **5. Student Support Co-Ordinator–Connor Elverson**

- (i) Discussion of moving surplus money around to increase bursary amounts

Motion: to add money to bursaries

## **6. Updates from CUPE**

- (i) Tabled next to TGSA at orientation, and close to the TGSA at the Trill Carnival

- (ii) Steward Info Session — September 21st at 5:30 PM on zoom

- (iii) Information Workshop: Right of First Refusal—October 11th at 5:30 PM on zoom

CUPE 3908 Annual General Meeting—TBA but mid to late October

- (iv) New Collective Agreement—The new collective agreement is finally here! People can check it out on our website here: <https://cupe3908.org/wip-new-site/wp-content/uploads/2022/08/CUPE-2-Collective-Agreement-2021-2024-FINAL.pdf>

## **8. Question Period and Departmental Issues**

## **9. Business Arising from the Minutes**

### **10. Motions**

Motion to hold fall elections (Sarah, William)

Motion: to add money to bursaries (William, Sebastian)

## **11. Other Business**

## **12. Notices of Motions and Announcements**

- a. The next board meeting will be held TBD
- b. The reports and motions for that meeting are due TBD

## **13. Adjournment**

**Motion to Adjourn the Meeting (7:37pm)**

Mover: William

Second: Sebastian

**Addendum I**  
**Executive Reports**

## Emma (President):

### Meeting with Trent VPs

- Cathy Bruce
  - Working together to connect Graduate Students with the Research Office
  - How can we enhance the experience of graduate students at Trent? —> CleanTech Commons provides opportunities for placement/coops/real world work experience
  - M. Ed students already have a system in place for reducing tuition when research students are overtime
- Tariq Al-idrissi
  - How can we increase the presence of graduate students on campus? —> Graduate Student Spaces = making room for graduate students + showing that they are valued
  - Work towards conversations about the Overtime Fee proposals
- Sherry Booth (AVP Philanthropy & Alumni Engagement)
  - How can we increase awareness of graduate student work at Trent?
  - Ambassador in the Momentous Change Campaign —> advocating for donations and funds to be used to support graduate students —> graduate student spaces, scholarships, operational costs

### Student Leaders Meeting:

- Trent did not receive Federal funds to purchase personal safety consumables (ie. masks, sanitizer/sanitizing wipes, Oxiver etc.)
  - There is a huge supply of PPE available and Trent is not removing any safety measures that are already in place
    - Ventilation at Trent is running 24/7
    - Air filtration systems in classrooms are still being maintained
    - Anyone can request that masks and cleaning supplies be made available in the classroom if they not already

### Meeting with Dean of Graduate Studies (Craig Brunetti)

- Orientation check in
  - Largest incoming class of graduate students + International students
- Open communication about student overtime fees

### Levy Council Meeting

- TGSA does not have a vote at the Levy Council (we are not an undergraduate group)  
BUT we are a levy group!
  - There is an MOU about financial transparency —> Trent University will withhold financials from levy groups that have not reported their finances

- There is a form on the TCSA website that helps group format their financial statements
- TCSA will report the financials on their website
- If a group is noncompliant then will not receive their levy cheques until they are, and Finance is willing to work with the group to make sure they become compliant
- PROBLEM: Under who's authority are collected levy funds withheld? Does Trent University have the legal grounds to withhold collected levy funds?
  - There is supposed to be a lawyer looking into this for Trent, the TCSA, and the Levy Council

#### Orientation Week Things:

- Successful week!
  - Lots of people visiting the table at Orientation + Beer Tent at Traill Carnival
  - Good conversations with Durham students
- Working on relationship with TDSA
  - Went to Durham for Support Alley during Orientation Week
  - Tabled for Get Involved Week
  - Looking to collaborate with SGS and TDSA on future events

#### Grad Swag Updates:

- Kawartha Embroidery was EXPENSIVE
  - Explored other options —> found Imprinted Apparel
  - Able to match Kawartha Embroidery Invoice and was able to beat some of their prices
    - Works with many groups at Trent
    - Going to create an online site for us for future student orders
    - 10% markup on all items for the TGSA to make some money to put into events
    - Handled EVERYTHING

#### Emma (VP Finance Report):

- Processed a lot of Emergency Bursary Applications + preparing for the release of Academic Bursary Applications

#### Orientation Financials

- About \$150 over Orientation budget
  - Makes sense since this was the largest class of graduates that came in!
- Made \$175 at the Traill Carnival Beer Tent
  - Lots of leftover alcohol for future events

Emma (VP Internal Affairs):

Working hard with William to get draft by-laws and policies completed!

- William has been a HUGE help! He's crushing it!

Sarah (VP Communications):

- Website maintenance continues; if anyone has any ideas of what they want added/taken away let me know
- Ongoing social media outreach and graphic design work (Instagram, Twitter, Facebook)
- Ordered/designed orientation swag and pamphlets

Will (VP Senate):

- Finalized the TGSA Bylaws and Policies. I will be sending this out to all TGSA
- Executives to get suggestions/revisions.
- Senate committee assignments for this academic year is finalized.

Egan (VP Student Affairs):

- Continuing to come up with ideas for events for Sept-April.
- Preparing for orientation and Traill carnival
- Ordered baked goods for orientation from Black Honey (cookies and brownies, mix of vegan, gluten-free, and "regular" options)

**Addendum II**  
**Commissioner Reports**