



TGSA Board Meeting Agenda

Date: January 9th, 2023
Start time: End time:
Location: Zoom Conference

Chair: Emma Kaszecki
Scribe: Sarah Rayner
Attendance:

Absence with regrets:

Absence without Regrets:

1. Presentation(s) and Discussion (s) without voting

Introduction and updates from board members

2. Call to Order

We respectfully acknowledge that we are on the treaty and traditional territory of the Michi Saagiig Anishinaabeg. We offer our gratitude to the First Peoples for their care for, and teachings about, our earth and our relations. May we honour those teachings.

3. Adopt the Agenda:

Mover:
Second:

Discussion

Approve:
Oppose: 0
Abstain: 0

4. Past Meeting Minutes

Adopt the Minutes from December 11th, 2022 Board Meeting

Mover:
Second:

Discussion

Approve:

Oppose: 0

Abstain: 0

5. Presentation(s) and Discussion (s) with/without motions

6. Updates from CUPE

- (i) Sebastian: I have filed a total of four grievances for unit 2 members over the past month on a variety of issues related to late pay, employment forms, and overwork. Meetings are continuing with the employer.

7. Student Support Co-Ordinator – Connor Elverson

8. Question Period and Departmental Issues

9. Business Arising from the Minutes

10. Motions

11. Other Business

12. Notices of Motions and Announcements

- a. The next board meeting will be held TBD
b. The reports and motions for that meeting are due TBD

13. Adjournment

Motion to Adjourn the Meeting

Mover:

Second:

Addendum I
Executive Reports

Emma (President)

Graduate Studies Committee Meeting

- Remove of an INGD course to combine with another one
- New NURS reading course

- Potential for combining the NURS diploma programs?

ThinkGrad Meeting

- There is ~\$8000 in a ThinkGrad account from dues for the previous year
 - This can only be used for conferences, coordinators, accounting fees etc.
 - Dues are based on the number of students at the school (eg. McMaster paid ~\$800 for their 4000 students)
 - Coordinator: makes sure there is accountability and organization
- The point of ThinkGrad = generating white paper
 - Eg. graduate student mental health
 - No intention to be a lobby group → more so sharing body to help advocate to the institutions
- DECISION
 - Moving forward for the next year at no-cost to collaborate and see how the things go

GSA Compensation Survey (Executive Roles)

- Took part in a compensation survey paid for by McMaster surrounding the compensation of GSA Executives
 - 7 GSAs in Ontario + 1 GSA in Quebec participated (Trent was the smallest school and GSA)
 - Notable conclusions:
 - President's, on average, work more hours during the week than the rest of the Executive
 - Trent was the only GSA that offers an annual honorarium as opposed to an hourly or monthly pay schedules
 - 6 of the GSAs have mechanisms in place for non-performance of Executives (i.e. By-laws/Policies outline discipline and impeachment processes), however none of the GSAs withhold pay for non-performance

VP Internal

Finished (fingers crossed) the By-laws and Policies with William!!!

Sarah (VP Communications):

- Started planning the end-of-year party, including the introduction of student and faculty awards
- Updated social media channels as needed

Will (VP Senate Report):

Egan (VP Student Affairs):

- On break from running radio show about grad students at Trent Radio, starts back up January 11th. (Wednesdays 3pm)
- Continuing planning of schedule of events for winter term (Paint night - Jan, Date w/ a book - Feb, Reused plant pots - March, End-of-year celebration - April)
- January's event will be a paint night at the Durham GTA campus. Aimed at international students but open to everyone. Week of January 23-27th. Theme to be determined
- Kept up incoming emails from students and others

Addendum II
Commissioner Reports

Jaz (Equity Commissioner):

- I have a meeting coming up with Jennifer Lund as I mentioned at the last meeting to discuss the current picture for SAS and grad student uptake.
- I'm looking to arrange the literary cafe in late March and am brainstorming location (likely on the main campus) and logistics.
- I'll be sitting in on the Sexual Violence Prevention Response Committee this week and for their meetings going forward.

Margaret (International Student Commissioner):

Heather (Environmental Commissioner):

Meeting with Shelley was postponed until after the New Year (Jan 5th , 2023)

Meeting results:

1) Shelley is onboard and willing to collaborate with improving the recycling and waste management in labs. She has already done some work in trying to pilot Trent lab glass recycling, and lab plastic as separate streams for recycling, and is going to check in with her team to see how that is going. She approves a survey to get graduate students and labs on board with reducing single use plastics and increasing recycling, and thinks it's useful to bring the research stakeholders point of view, as facilities sometimes has a hard time broaching change to them. I will start on the survey and bounce it back to her to add questions from a facilities standpoint.

- 2) Shelley is hiring consultants to come in and determine what Trent students/organizations expect with regards to sustainability and Trent. This will include surveys, town hall meetings, etc. As an organization, I would like to have a discussion on what TGSA expects from Trent. A push from students is needed to get Trent to commit to sustainability agendas.
- 3) Next meeting with Shelley TBD, after she has discussed with caretakers and consultants.

Ramandeep (Trent Durham Representative):

Addendum III

Updated finances:

<i>Income</i>	Prelim	Actual YTD	Forecast	Difference
Levies				
		\$ -		
Fall 2022 & Summer 2022	\$ 42,000.00	\$ 51,800.91	\$ 51,800.91	
Winter 2023	\$ 23,000.00	\$ -	\$ 27,000.00	
Donations (CUPE)	\$ 1,200.00	\$ -	\$ 1,200.00	
Interest and Investments				
Endowment Allocation (3% * 6 Months(estimate) *	\$ 1,500.00	\$ -	\$ -	
Capital Reserve Interest	\$ 225.00	\$ 333.81	\$ 400.00	
Total	\$ 67,925.00	\$ 52,134.72	\$ 80,400.91	\$ 12,475.91
<i>Expenses</i>	Prelim	Actual YTD	Forecast	Difference
Bursaries				
Academic Bursaries	\$ 15,000.00	\$ 9,860.51	\$ 15,000.00	
Emergency Bursaries	\$ 15,000.00	\$ 10,362.18	\$ 15,000.00	
Symons Series	\$ 1,000.00	\$ -	\$ 1,000.00	
3MT	\$ 1,000.00	\$ -	\$ 1,000.00	
Events				
Orientation	\$ 2,000.00	\$ 3,958.78	\$ 4,000.00	
Summer Events	\$ 250.00	\$ 422.35	\$ 422.35	
Fall Events	\$ 2,000.00	\$ 424.34	\$ 2,000.00	
Winter Events	\$ 2,000.00	\$ -	\$ 2,000.00	
Operations				
Honoraria	\$ 8,300.00	\$ -	\$ 8,000.00	
Office Expenses/Misc	\$ 3,000.00	\$ 369.58	\$ 3,000.00	
Professional Fees (Accounting, Legal)	\$ 4,500.00	\$ -	\$ 4,500.00	
Insurance	\$ 2,000.00	\$ 1,504.40	\$ 1,504.40	
Bank Fees	\$ 200.00	\$ 229.41	\$ 300.00	
Finance & Operations Coordinator	\$ 6,000.00	\$ 2,805.51	\$ 5,000.00	
Total	\$ 62,250.00	\$ 29,937.06	\$ 62,726.75	\$ 476.75
Operating Surplus	\$ 5,675.00	\$ 22,197.66	\$ 17,674.16	\$ (11,999.16)