



## **TGSA Board Meeting Agenda**

**Date:** September 15th, 2022  
**Start time: End time:**  
**Location:** Zoom Conference

**Chair:** Emma Kaszecki  
**Scribe:** Sarah Rayner  
**Attendance:**  
**Regrets:**

### **1. Presentation(s) and Discussion (s) without voting**

Introductions and update from board members

### **2. Call to Order**

### **3. Adopt the Agenda:**

Mover:  
Second:

Discussion

Approve:  
Oppose: 0  
Abstain: 0

### **4. Presentation(s) and Discussion (s) with/without motions**

### **5. Student Support Co-Ordinator–Connor Elverson**

### **6. Updates from CUPE**

(i) Steward Info Session —September 21st at 5:30 PM on zoom

(ii) Information Workshop: Right of First Refusal—October 11th at 5:30 PM on zoom

CUPE 3908 Annual General Meeting—TBA but mid to late October

(iii) New Collective Agreement—The new collective agreement is finally here! People can check it out on our website here: <https://cupe3908.org/wip-new-site/wp-content/uploads/2022/08/CUPE-2-Collective-Agreement-2021-2024-FINAL.pdf>

## **8. Question Period and Departmental Issues**

## **9. Business Arising from the Minutes**

## **10. Motions**

## **11. Other Business**

## **12. Notices of Motions and Announcements**

- a. The next board meeting will be held TBD
- b. The reports and motions for that meeting are due TBD

## **13. Adjournment**

### **Motion to Adjourn the Meeting**

Mover:

Second:

Discussion

Approve:

Oppose: 0

Abstain: 0

### **Addendum I** **Executive Reports**

Emma (President):

Meeting with Trent VPs

- Cathy Bruce
  - Working together to connect Graduate Students with the Research Office
  - How can we enhance the experience of graduate students at Trent? —> CleanTech Commons provides opportunities for placement/coops/real world work experience

- M. Ed students already have a system in place for reducing tuition when research students are overtime
- Tariq Al-idrissi
  - How can we increase the presence of graduate students on campus? → Graduate Student Spaces = making room for graduate students + showing that they are valued
  - Work towards conversations about the Overtime Fee proposals
- Sherry Booth (AVP Philanthropy & Alumni Engagement)
  - How can increase awareness of graduate student work at Trent?
  - Ambassador in the Momentous Change Campaign → advocating for donations and funds to be used to support graduate students → graduate student spaces, scholarships, operational costs

#### Student Leaders Meeting:

- Trent did not receive Federal funds to purchase personal safety consumables (ie. masks, sanitizer/sanitizing wipes, Oxiver etc.)
  - There is a huge supply of PPE available and Trent is not removing any safety measures that are already in place
    - Ventilation at Trent is running 24/7
    - Air filtration systems in classrooms are still being maintained
    - Anyone can request that masks and cleaning supplies be made available in the classroom if they not already

#### Meeting with Dean of Graduate Studies (Craig Brunetti)

- Orientation check in
  - Largest incoming class of graduate students + International students
- Open communication about student overtime fees

#### Levy Council Meeting

- TGSA does not have a vote at the Levy Council (we are not an undergraduate group) BUT we are a levy group!
  - There is an MOU about financial transparency → Trent University will withhold financials from levy groups that have not reported their finances
    - There is a form on the TCSA website that helps group format their financial statements
    - TCSA will report the financials on their website
    - If a group is noncompliant then will not receive their levy cheques until they are, and Finance is willing to work with the group to make sure they become compliant
    - PROBLEM: Under who's authority are collected levy funds withheld? Does Trent University have the legal grounds to withhold collected levy funds?

- There is supposed to be a lawyer looking into this for Trent, the TCSA, and the Levy Council

#### Orientation Week Things:

- Successful week!
  - Lots of people visiting the table at Orientation + Beer Tent at Traill Carnival
  - Good conversations with Durham students
- Working on relationship with TDSA
  - Went to Durham for Support Alley during Orientation Week
  - Tabled for Get Involved Week
  - Looking to collaborate with SGS and TDSA on future events

#### Grad Swag Updates:

- Kawartha Embroidery was EXPENSIVE
  - Explored other options —> found Imprinted Apparel
  - Able to match Kawartha Embroidery Invoice and was able to beat some of their prices
    - Works with many groups at Trent
    - Going to create an online site for us for future student orders
    - 10% markup on all items for the TGSA to make some money to put into events
    - Handled EVERYTHING

#### Emma (VP Finance Report):

Processed a lot of Emergency Bursary Applications + preparing for the release of Academic Bursary Applications

#### Orientation Financials

- About \$150 over Orientation budget
  - Makes sense since this was the largest class of graduates that came in!
- Made \$175 at the Traill Carnival Beer Tent
  - Lots of leftover alcohol for future events

#### Emma (VP Internal Affairs):

Working hard with William to get draft by-laws and policies completed!

- William has been a HUGE help! He's crushing it!

Sarah (VP Communications):

- Website maintenance continues; if anyone has any ideas of what they want added/taken away let me know
- Ongoing social media outreach and graphic design work (Instagram, Twitter, Facebook)
- Ordered/designed orientation swag and pamphlets

Willi (VP Senate):

- Finalized the TGSA Bylaws and Policies. I will be sending this out to all TGSA
- Executives to get suggestions/revisions.
- Senate committee assignments for this academic year is finalized.

Egan (VP Student Affairs):

- Continuing to come up with ideas for events for Sept-April.
- Preparing for orientation and Traill carnival
- Ordered baked goods for orientation from Black Honey (cookies and brownies, mix of vegan, gluten-free, and “regular” options)

**Addendum II**  
**Commissioner Reports**