

TGSA Executive Reports:
May 16th, 2016

President: Met with Michael Eamon this morning and will talk about the email server. Discussed the policy to send out emails and not to send it out.

VP Internal Affairs: Met with Jen Coulter of Housing with Mac and we're going to alter the way the Housing Advisory Committee will function more for graduate students. This will be ongoing.

VP Finance: Last Fall, the VP Finance moved \$1,000.00 from the Levy Fee account to help with the Conference Bursaries. These funds were initially used, however, the final round of Conference Bursary applications (January) was quite low, and the \$12,000.00 annual budget was met. This means that the \$1,000.00 borrowed from the Levy Fee account can be returned, and has been recorded as such under the G/L.

The past VP Finance had also made a few other errors that need to be reconciled.

- On November 3rd, 2015, cheque order charges were charged to the College Fee (2535) account, when they should be charged to the Levy Fee (3176) account.
- On April 7th, 2016, \$600.00 in CUPE donations was deposited into the (2535) account when these funds should have been deposited into the (3176) account).
- On April 28th, 2016, the cheque written out to BE Catering to cover the cost of the liquor license for the Traill College dinner was written from the (3176) account, when it should have been written from the (2535) account.

To correct all of these mistakes, the new VP Finance will have to write a cheque in the amount of \$1,606.79 from the 2535 account to be deposited at the bank into the 3176 account to complete the 2015/16 account reconciliation.

VP Communications: I now have final picture lock on the full Traill College documentary. I still need to add the redone interviewee titles. By the end of Friday or Saturday, I'll be sending off an email to all interviewees of the documentary to have a look at the documentary and make sure that they feel they haven't been misrepresented. Then I will upload the documentary officially on Tuesday, May 17th. I will also be submitting the documentary to various festivals in Canada, with particular focus on festivals that are close to the Kawartha Lakes region. Also, the new executive and board information will be updated on the website by the time of

our meeting.

VP of Student Affairs: --

Senator: While my term has just begun in the past week or so, there is very little to report. I have gotten in touch with the University Secretary and the Student Senate Chair, and the Senate and Board Orientation will be taking place on September 9th. I was asked by the University Secretary to bring forth the matter of our representative to the Special Appeals Committee (SAC). As we will need to appoint a representative to this committee in the event of a hearing during the summer months. A training session will be set up in July and is mandatory before a new representative can take part in a hearing. While a hearing may not happen, I understand the need for a response on this matter, and therefore will be bringing this to the attention of the TGSA immediately.