

## **Trent Graduate Student Association Regular Meeting, November 24<sup>th</sup>**

### **Members in Attendance**

|                 |                            |
|-----------------|----------------------------|
| Allison Hayward | President                  |
| Heidi Scott     | VP Executive Affairs       |
| Rachel Herron   | VP Operations              |
| John Franey     | VP Communications          |
| Agnes Pelletier | Science Liaison            |
| Beth Evans      | VP Student Affairs         |
| Kyle Borrowman  | VP Student Affairs         |
| Meghan Buckham  | Environmental Commissioner |
| Geoff Eve       |                            |
| Hilary Fast     |                            |

### **Regrets:**

|                 |                           |
|-----------------|---------------------------|
| Agata Durkalec  | VP Finance                |
| Jessica Ellison | Human Rights Commissioner |

### **President's Report:**

- Allison organized hard copy office file folders to be stored in the GSA office. These include the following titles: admin structure, issues and concerns, Traill College, sub-committee reports, board of governors, constitution, incorporation, presidents notes, international students, health plan, senate, sustainability policy, CASSC
- CASSC report: ISW week is potentially being shortened.
- President's meeting: Mary Kim reported University is looking into hiring a nurse practitioner at Trent, but a RPN must be hired by a doctor. Trent does not hire doctors, but must work with doctor to hire an RPN.
- Transportation meeting: Trent charters public buses for use by Trent Students. Summer buses are paid for through general term fees and summer fees obtained through sale of summer bus passes at Julian Blackburn. Last summer, most students did not buy bus

passes; they paid for the bus out-of pocket that Trent already chartered using general fees. Loss of student bus fees paid to Trent because of misunderstanding of how system works will result in rising bus fees. GSA suggests advertising sale of bus pass through poster and e-mail. Will work with Jeff Cadence to develop advertising. Sticker on student card to identify bus pass holders was suggested.

### **Festivus/ events update**

- Kyle booked ArtSpace for December 17<sup>th</sup> for Festivus (cost- \$430.00), which will stay open until 12:00. Drinks can be obtained by \$4.00 donation to “human fund,” because alcohol permit for venue states that alcohol can be given out but not sold. Need DJ and will provide them with honorarium out of budget. Free drinks for DD. Food will be brought in from elsewhere. Can drive or money donation. Kyle has negotiated free cover to the Red Dog afterwards
- Traill College Christmas Lunch - December 10th @ noon... all GSA Exec invited
- A night at the Moscars: tomorrow night. Prizes include: sashes and free tickets from the red dog are prizes.

### **International student survey**

- Dean would like to set up a survey to gauge international student needs and concerns. Allison motioned to strike a sub-committee to develop a survey including Agnes and Rachel. Traill College missing/stolen coffee maker

### **Traill College Coffee Maker**

- Missing coffee maker in Graduate student common kitchen area of Wallis Hall reported a month ago. According to Deb Nichols, microwave and coffee maker bought by GSA. John will send e-mail to student population.

### **Incorporation**

- Allison has been meeting with lawyer to begin process of incorporation. Meetings have focused on updated constitution. A new, skeleton constitution will be developed for incorporation purposes with list of bylaws focusing on governance and how governance structure work, followed by specific resolutions. Process will require the membership to dissolve the current GSA at spring GM. The incorporated GSA will consist of a Board of Directors and Officers. Board of Directors would include all of current executive members, officers are the sub-unit that meet more often and put resolutions into action. Officers would include current VPs. Position names will change to include: President, Vice-President, Secretary, Treasurer, and student affairs (renamed as director of student affairs). Year end date will be may 1<sup>st</sup>. New bank accounts are required. Directors still

personally accountable for employee wages, if employees were hired, but insurance would likely be taken out in the event that employees are hired. Allison collected legal names of GSA executive for incorporation documents.

- Part-time students are not currently members of GSA, but still pay half membership fees. When new health plan is negotiated, will part-time students be members to accrue new benefits? Within by-law of governance need to list members of association. It was agreed part-time students could be members if they pay full fee. Should inquire with TCSA, how they manage part-time students and international students. Beth will talk to Tracey, TCSA health plan staff

### **CCR report**

- Co-curricular record developed to authenticate leadership and skill-building activities outside of the classroom. Graduate students can use it but administration not sure who will authenticate CCR. Graduate studies worried they will administrate CCR. CCR committee asking what Graduate Students would like on CCR and if they would use CCR. Agata and Rachel expressed concern that CCR wastes resources and validates some groups/activities but not others. Inclusion in CCR will set precedent that services are for undergraduate and graduate. Inform graduate students that service exists, free of charge.

### **Request for Co-operation**

- Community Opportunity and Innovation Network is offering non-credited courses for adults and would like to put on women's self defense courses (Wen-do) in January; bringing in trainer to Peterborough. Would like to be able to offer weekend training at the athletics complex. More info on Wen-do can be found at: <http://thelearningsource-coin.blogspot.com/> COIN has funding from Trillium for the courses, has sought funding from Women's Studies, and also applying to TCSA. Course will cost approximately \$1300.00, and COIN is proposing that each person pay a minimum of \$10.00. As the class maximum is 24 need to find ways to subsidize course

Request tabled for next meeting in pursuit of more detailed information.

### **AOB**

GSA supposed to have 2 **newsletters** a year. Suggested should be electronic, but GSA cannot send attachments. Purpose of newsletter: transparency. Put newsletter on website. John will work on putting newsletter on website.

**Drinking water information**- two week filter replacement and subsequently high levels of trihalomethane in water were not well publicized by PUC, the city or Trent University. John will e-mail Mary Kim, health and safety, and Aramark with concerns about poor communication.

John motioned to appoint Hilary Fast as Arts Liaison and Geoff Eve as Senator, Rachel seconded all were in favour.

Rachel motioned to adjourn, seconded by Kyle, all in favour.