

MINUTES of Trent Graduate Students' Association Executive Meeting
Meeting Date: September 11, 2012

Call to order: An executive meeting of the Trent Graduate Students' Association, was held in room W3 of the Science Complex/Otonabee College on September 11, 2012. The meeting convened at 12:08, president Kaiti Nixon presiding.

Members in Attendance:

Kaiti Nixon	President
Andrea Samoil	CUPE Representative
Adrian Borlestean	VP Student Affairs (Sciences)
Stephanie Dotto	VP Operations
Shrikaar Kambhampati	VP Finance
Elizabeth MacIntosh	VP Executive
Kimmy Demers	VP Student Affairs (Arts)
Ayden Sherritt	Environmental Commissioner
Kyle Morrissey	Senator
Candy Meng	Health Benefits Coordinator

Regrets: Jessica Taylor (VP Communications); Autumn Corvus (Human Rights); Andressa Lacerda (International Rep); Lindsey Beals (Science Liaison)

Approval of Agenda:

- motioned by Andrea, seconded by Ayden

Approval of Last Month's Minutes:

- amendments: Morgan, not Lauren, talked about Symons Seminar; Autumn was present; Lindsey sent regrets
- Motion to approve with amendments; seconded by Stephanie

Health Benefits Update:

- Kaiti and Beth met with another provider – CNC (SP?) Insurance
- we're having problems with current provider returning our emails
 - o Greenshield reachable, Mont Chapelle (SP?) is not
 - o Arial (SP?) Benefits – opting in online as opposed to via paper – if we don't get info from Mont Chapelle, family can't opt in online
- we would no longer have to liaise with so many groups and we'd know who to contact
- meeting today with TCSA health provider
- we are in contract with August 2013 anyways – no changes until 2014 b/c we need to gather data on how our students are using it
- transition documents should mention health benefits work
- Seasoned Spoon – health insurance – still a question mark

CUPE Representative Update:

- has been trying to get cheques from CUPE for social events

- exec meeting on Monday so Andrea will try to get CUPE cheque for social events then
- Adrian will provide receipts no problem
- We need to make sure we're not giving our only copies
- August cheque not provided – that is why we're missing \$400
- Pub night this Thursday
- Canoeing Sept 26 @ 5pm @ athletic centre

President's Update:

- MTCU Consultation
 - o Toronto this Friday – Maria and Kyle going
 - o Reforming post-secondary education – consultations w/student organizations
 - o They only gave us two weeks at the busiest time of year for notice so we need to tell them that this angers off
 - o Mostly talking about undergrad degrees, push for IT learning, Bachelor's 3yrs in a 12-month school system
 - o We should send comments on the documents to Kyle – only talking points
- OGC (Ontario Graduate Committee)
 - o group of students from Athabasca - meeting in Waterloo on December 1. They've offered us two delegates.
 - o since we just voted to not be part of CFS, we should explore other student advocacy options
 - o Kyle is interested in being involved – Kaiti will put it out to the general membership to see if anyone is interested in being involved
- Online Bios
 - o Ayden will spearhead
 - o We need to submit pictures and bios
 - o Word count a good idea – 300-400 words
 - o
- Next meeting dates
 - o Monday 4pm – meeting time – alternate b/w Traill and Symons
 - o Next meeting – Sept 24 @ 4pm - @ Traill
- Office Hours
 - o if you are doing GSA work in GSA office, it will keep all the documents in the office so we have better records
 - o if we do have office hours, people might stop by.
 - o we have voice mail, we need to check our messages
 - o Monday-Thursday; 10-2
 - o Kaiti will let us know how to use voice mail

Executive Updates – Adrian (VP Student Affairs):

- Orientation events

- We have a surplus of \$62.80, which could cover t-shirts and tie-dye
 - this was assuming that the bars wouldn't fund us, but they did – we're getting \$375-\$475 extra
 - 93 people attended the pub crawl
 - 68 people at pool night
 - ~120 people at BBQ
 - receipts from last year are missing; we are documenting more carefully this year; official cheques for every item
 - Adrian and Kyle could take their office hours at the same time and tackle the filing cabinet
 - If we incorporate, we will be subject to annual audits, so all of this will need to be organized
- Photos
 - Because our Facebook page is one of our main advertising, we should put up ~5 pics
 - Have a Flickr account to make it accessible to GSA students?
 - Preferable – CD in office
- Future events
 - Pool was very popular – let's do this again
 - burger and movies @ Works – very dietary-inclusive
 - every three months – put a blood drive notification on website – next is Sept 18
 - Taste of PTBO – 1 place/night/month
 - If you have event planning ideas – folder in events in Dropbox - put suggestions or comments in there

Exec Updates - Kyle Morrissey (Senator):

- first Senate meeting @ 2pm today (Sep 11) – orientation meeting

Exec Updates - Shrikaar Kambhampati (VP Finance):

- bursary application deadline is Friday for summer conference \$\$ – we need to send out an email

Exec Updates – Beth MacIntosh (VP Exec):

- emailed Nancy Lewis re: bursaries to enquire re: GSA bursary
 - \$1000; 1 to Masters, 1 to PhD
 - we don't know the requirements
- emailed Pres of TCSA re: Traill accessibility
 - no reply

Exec Updates – Ayden Sherritt (Environmental Commissioner):

- BBQs – we could rent dishes/cutlery from Sadleir House - or from OPIRG
- Kaiti – pick two targets for you to focus on as Environmental Commissioner

Elections and AGM Planning:

- according to constitution – 1 weeks of nominations closing 1 week before AGM– physical secret ballot @ AGM
 - only 1st years can vote for 1st year representatives
 - we can appoint people who are running unopposed barring objection from general assembly
 - Incorporation voted on in last year’s AGM (Fall) but no records to find out what was voted on.
 - We might be operating off the wrong system of constitution and bylaws. Stephanie will talk to Shanel Rainey.
 - Some info in the old WebCT system
 - Find out if exec members who are already voted in vote
- set date for AGM – last year was Oct 5 – we have a budget line for this because we give free food (\$100)
 - Tue Oct 2 : 5-7 – for dinner
 - We will need a poster for it
 - Campus postered in addition to online?
 - We will need to send out an online package – so we need to put that together before we think about adverts
 - We will need an updated membership list

Motion to Adjourn:

- Andrea motions, Shrikaar seconds. Meeting adjourned at 13:54.