

## **Minutes of TGSA Board Meeting, 24/09/15**

Start: 6:00pm, End: 8:10pm

Location: Senior Common Room, Traill College, Peterborough, ON

**Chair:** Laura Thursby

**Scribe:** David Hollands

**Attendance:** Laura Thursby, David Hollands, Alison Fraser, L. Renee Hendrick, Avinaash Persaud, David Bak, Bafumiki Mocheregwa, Cory Baldwin, Natalie Baron, Michael Jorgensen, Philip Abbott, Michael Eamon, Carolyn Reid, Dorothea Hines, Theresa Treasure, Jessica Correa

### **1. Presentations:**

- a. Update from CUPE Representative Philip Abbott
- b. Traill College principal Michael Eamon to discuss new services at the college, his programme plans for the current academic year, and the Traill College review occurring this winter.
- c. Alison Fraser to go over TGSA Manual (which we will distribute in the meeting, and is also attached in the email) – includes how to raise questions, propose motions, give presentations, Robert's Rules of order, board members' responsibilities to the GSA, etc.

## **MINUTES**

-Phil: VP for Unit 2 of CUPE

-ads for conference on academic precarity, conference oct 2-4, much at Bagnani, most around Traill college, great speakers coming to talk about academic precarity

-spread the word about that, registration on website now, fee: \$50 for students

-did anyone apply to claim for reimbursements from CUPE for BBQ events? you just need receipts, and you can get money for that stuff.

-something to raise to the Board: a campaign to change the way Trent charges Grad students after we've finished course work

-funds go to teachers, but they aren't teaching you past your comprehensive exams + they put restrictions on how/when you can work part-time

-administration would only listen to CUPE during bargaining if it related to Grad students roles as employees

-does the Board want to try to campaign to address this issue?

-Carolyn: one of the biggest problems with tuition is the rush to complete in time so you don't need to pay tuition, the work suffers

### **Motion to Discuss Philip Abbott's Tuition Issue Further (Laura Thursby):**

**Second: Alison**

**Approve: 13**

**Oppose: 0**

**Abstain: 1**

-Philip: administration argues that the tuition fees are there to encourage you to finish your work

- Philip: tuition cancels out our GTA
- Laura: Trent's tuition is highest in Ontario, there should be some reduction or distribution, why am I paying money if I don't use many of the resources?
- Renee: when you have to pay for tuition, and not allowed to have a job, and you lose so much money, how do you work?
- Philip: In OGS or SSHRC is where you can't work over ten hours, but the claim was that this is a government regulation, so CUPE's in the process of having administration stop claiming this, they don't realize that students have to work
- Natalie: even our department secretary has been pushing this claim, especially for international students
- Renee: if I didn't have a good scholarship to this school, I'd be paying \$17,000.00 a year.
  
- Michael: Traill is hosting academic skills for the first time, focus on Graduate students, dynamic workshops, also mental health counselling services, directly booked with health services, another service that we are offering
- Troy Borden curating "representing the significant", come out to that
- think of ideas on how to promote Grad students and their projects
- external review, done by Chris Tindel (sp?) in the winter, of Traill College
- so we need to work together on how GSA and College can work together to fix inherent flaws in both, figure out the nature of Traill College
- do you want a college, and what should that college look like?
- Renee: are there more students living in Wallis Hall this year?
- Michael: yes, some people who live at Traill aren't a part of Traill College, first crack at Wallis Hall should be given to International Grad students, we can discuss how to make these better
- Philip: last year during bargaining, the president of Trent U wasn't much interested in keeping the college open, claimed people had informed him that Traill College was "clique-ish"
- Michael: the president's appointment of Chris Tindle (sp?) is encouraging, though still ambiguous
- we need to be clear on what we want, but the President may decide to do what he wants to do.
- colleges are a great way to set the line and say that Grad students do matter

## **2. Motion to Call Meeting to Order: Laura**

**Second: Alison**  
**Approve: 12**  
**Oppose: 0**  
**Abstain: 1**

## **3. Motion to Amend the Agenda to Include Laura Thursby's "GSA Representation for Student Center Donor" Item: Laura**

**Second: Alison**  
**Approve: 12**  
**Oppose: 0**  
**Abstain: 1**

## **4. Motion to Approve the Agenda: Laura Thursby**

**Second: Renee Hendricks**

**Approve: 12**

**Oppose: 0**

**Abstain: 1**

**5. Motion to Approve the Minutes from July 15, 2015 Board Meeting: Laura**

**Second: Alison**

**Approve: 12**

**Oppose: 0**

**Abstain: 1**

**6. Executive Reports (See Attached):**

- a. President
- b. VP Internal Affairs
- c. VP Finance
- d. VP Operations
- e. VP Student Affairs
- f. Senator

**Motion to accept reports: Laura Thursby**

**Seconded: David Hollands**

**Approve: 12**

**Oppose: 0**

**Abstain: 1**

**7. Commissioner Reports, Board of Director Reports, Committee Reports, and Other Reports**

- a. Environmental Commissioner STRIKE due to error
- b. Equity Commissioner STRIKE due to error
- c. International Student Representative STRIKE due to error
- d. Graduate Studies Committee Report (Alison Fraser): The committee wants nominations for speakers at convocation ceremony. Preferably it would be an alum of note (PhD) that has gone on to do something neat. If there are any suggestions they can be emailed to Alison Fraser ([alfraser@trentu.ca](mailto:alfraser@trentu.ca)) to be compiled in a list for further discussion.

**Motion to accept reports: Laura Thursby**

**Seconded: David Hollands**

**Approve: 12**

**Oppose: 0**

**Abstain: 1**

**8. Departmental Issues/Question Period**

- a. Short discussion/ feedback about orientation week (what seemed to go well, what we could change for future events, etc.)

**MINUTES**

Renee: in my exec report, I mentioned that next year that those who continue with the GSA, we may want to make a sign-up sheet for people to help out, as the entire planning fell to only a few of the executives, which resulted in intense stress

-next year, it would be helpful to have a sign-up sheet before orientation

-Natalie: maybe do a sign-up sheet in April, last meeting before the summer

-Laura: problem is that we don't know our schedules until our GTA schedules are finalized

-Natalie: if you kinda know the set-up, the general items, not specific dates, have people commit to those

-Theresa: even if people commit, there will be those who have to drop out due to their schedules

-Carolyn: if there is some kind of form to say when you're available for extra events, that would give a better idea of availability for who can sign-up

-Swarsattie: if you have a basic outline and ask people to volunteer, what will happen is that people's schedules will end up in conflict, and will drop out

-Cory: you'll have a few of those, but everybody won't drop out of the event, we'll be having GSA events throughout the year, so we should be trying out this stuff now

-Jessica: delegate some responsibilities to people at the forefront, a list of tasks, specific roles for next events at board meetings

-Renee: in addition to mitigate stress, we may not want to throw two weeks of events, two weeks is excessive, first week successful, second week few attendees for events.

## **9. Items and Main Motions:**

### **10.1 October Event + Vote on Event Budget (L. Renee Hendricks)**

Whereas the TGSA must organize a social event in October,

BIRT a budget of \$400.00 be set for the October TGSA event.

## **MINUTES**

Renee: a pumpkin carving event for October, and depending on budget, we'll have candy apples and apple cider

-\$400.00 should cover the cost of pumpkins, tarps, all materials.

-Laura: do you have a point of comparison with the last October event? \$400.00 seems sort of steep

-Renee: I don't know the cost of pumpkins

-Laura: teams of two or four people so we can buy fewer pumpkins

-Natalie: if doing teams, do a contest maybe, extra drink ticket or something

-Renee: candy baskets

-Laura: that would reduce costs

-Renee: so in case 30 people RSVP, I don't have to buy 30 pumpkins

-Carolyn: what's the date?

-Laura: we haven't set a date

-Carolyn: the closer the date, the cheaper the pumpkins

-Renee: the date could be the 20th or 22nd of October

- Cory: earlier in the week, the less likely people have left for Reading Week
- Renee: 20th it is, then! around 4:00pm
- Theresa: is that a bit early?
- Renee: 5:30pm to 8:00pm? should we propose a budget of \$300.00?
- Laura: we'll aim for a smaller budget
- Jessica: have we approved event already?
- Renee: no cost for event for fall in the Dropbox folder... for 2013, cost for Oct event was the budget was \$224.34 for a movie night
- Theresa: we want to be as cheap as possible because these events go overbudget
- Laura: so \$200.00?
- Natalie: I'm not sure if you need carving kits, you can print off a cut out and ask people to bring knives
- Renee: my knives are scary
- Natalie: might be cheaper at the dollar store
- Cory: if dollar store stuff, it will fall apart on you, bringing a knife with you?
- Renee: I'll have to check with risk assessment, that's why I was going to try to find something else
- Theresa: what do we have in the SCR kitchen?
- Renee: not too much, want to find something not super sharp, but that would pass risk assessment
- Dorothea: my mom has a stellar cheap pumpkin patch hookup
- Renee: someone I know also works at a pumpkin patch
- Laura: put budget to an online vote?
- David B.: I suggest we defer
- Jessica: I'm not sure if these kinds of events are actually interesting to people
- Renee: so any other suggestions for October events?
- Dorothea: Jessica's concern could apply to any event we throw
- Jessica: do people want to put event money to these events?
- Theresa: people aren't going to be interested in everything, something totally different was done for every month, variety was better
- Laura: to speak to our current bylaws, we're mandated to throw an event every month, we're looking to change them to amend our budget
- Jessica: so what kind of event?
- Alison: it's not specific in our bylaws, it's not specific that our bylaws that the AGM counts as an event
- Theresa: two events a month, one social, one academic, we try to have disparate events to appeal to people
- Renee: my big spring fling events I would want to have more downtown, everything else I wanted to try to have a more family friendly event

**Motion to Set Event as Halloween Themed on Oct 20th at 6:00pm: Laura Thrusby**

**Second: David Hollands**

**Approve: 12**

**Oppose: 0**

**Abstain: 1**

## 10.2 Scheduling for the GSA AGM in November

BIRT the November AGM be set for <insert date here>.

### MINUTES

- Theresa: any tentative dates that you're interested in?
- Alison: middle of November, the 19th
- Renee: when is our open space training?
- Alison:
- Laura: Nov 19th from 6-8?

**Motion to Approve Date of Nov AGM for Nov 19th from 6pm to 8pm: Laura Thursby**

**Second: Alison Fraser**

**Approve: 12**

**Oppose: 0**

**Abstain: 1**

## 10.3 Scheduling Board Meetings (Laura Thursby)

BIRT the TGSA Board meeting monthly on the third Thursdays of each month at 6-8pm.

### *Justification:*

Now that we roughly know our schedules for the coming year, I propose that we determine a set time to hold our monthly meetings so that we can plan our schedules accordingly (i.e. the third Thursday of every month, between 6:00-8:00pm). Discussion of what time/ date works best for members. (If this does not seem to work, I will send out another Doodle poll and we will go with the date with the greatest availability).

### MINUTES

- Renee: trivia at the Trend is third Thursdays at every month
- Laura: could they change it at the AGM?
- Dorothea: what time is trivia?
- Renee: I can skip it, I'll just have someone else plan it
- Laura: someone else could be at trivia instead of the AGM
- Theresa: an hour earlier?
- Jessica: why not meetings 5 to 7?
- Cory: second Thursday?
- Theresa: the AGM is on the third Thurs, so trivia night could be pushed back?
- Renee: so I'll ask to push trivia back
- Laura: second thursday of every month, 6-8pm?

**Motion to Set Our Board Meetings for Every Third Thurs from 6-8pm: Laura Thursby**

**Second: Alison Fraser**

**Approve: 12**

**Oppose: 0**

**Abstain: 1**

#### **10.4 Amend the Health Plan (Laura Thursby)**

Whereas in order to keep the premiums low (so that we will not have to raise the costs of the plan so high in the future), Student VIP has suggested some changes to the health plan,

BIRT the new changes to the health care plan be accepted.

##### ***Justification:***

In the last claims summary review, our plan was being maximized in terms of dental use, so we need to find strategies to not put such a strain on the plan. Originally, they proposed that we modify coverage for New Patient Exams, which would have reduced the coverage available for first-time visits to a new dental practitioner. The executives discussed these changes and felt that they would disproportionately target international and incoming students, and we decided that this was not the most viable option, especially since new patient exam services are used quite heavily by our members. Student VIP returned with a different proposal. After looking at all of the claims data for the TGSA, it seems that Tooth Coloured fillings seem to be the main driver in plan spending, and they suggested a more responsible capping for this coverage.

Hence, motion to maintain tooth coloured fillings but at the cost of Amalgam, a difference of about \$30, would be covered by the student. This ensures tooth coloured fillings are eligible, but at a more responsible level.

This change will not require any changes to the marketing materials, as the details for this procedure are not included in these materials, and so this will relieve any sort of backlash. Also, the TCSA was approached with these same proposed changes to the plan and have decided to accept the proposal.

#### **MINUTES**

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**Motion to Maintain Tooth Coloured Fillings But at the Cost of Amalgam, a Difference of \$30: Laura Thursby**

**Second: Carolyn Reid**

**Approve: 12**

**Oppose: 0**

**Abstain: 1**

#### **10.5 Suspend the First Year Representative Election in Favour of Greater Department Participation (Alison Fraser)**

Whereas the First Year Arts Student Representative and the First Year Science Student Representative positions are vague and undefined in our by-laws section 7.03.2:

Candidates for the First Year Representative position must be in their first year of graduate studies at the time of their appointment. The elected First Year Representative must consider

nomination for a TGSA Executive position in the following year in order to maintain institutional memory,

Whereas the duties of the First Year representatives as laid out in section 6.06 are better done by department representatives:

In addition to Bylaw 6.01, the duties of the First Year Representatives shall include, but are not limited to:

- a. Promoting discussion of issues pertinent to first year Trent graduate student among the Board, with the intent to improve the first year graduate student experience.
- b. Encouraging participation and involvement in TGSA events and committees among other first year students
- c. Promoting dialogue between first year students in all graduate programs,

Whereas the electoral process for the First Year representative is hard to manage as laid out in section 7.05.1:

All Full Members of the General Assembly may vote, except:

- a. only first year students may vote for the first year representatives, BIRT the First Year Arts Representative and the First Year Sciences Representative positions and election for those positions be suspended indefinitely pending a review by the Constitutional Changes Committee to be presented at the Fall General Meeting.

BIFRT attention of the TGSA be focused on enlisting department representatives who can fulfill the role of the First Year representative positions to a greater extent.

BIFRT in departments where multiple people are interested in being the department representative small online votes be held to determine which candidate will hold the position.

***Justification:***

Having department representation is essential for the TGSA to function and for the executive team to make sure the needs of graduate students are being addressed. This year, by suspending the First Year representatives positions and the election associated with this election, I want to solicit greater participation from graduate students in their departments, including first year students. My end goal is to set up some kind of informal departmental society for each department. This will allow the things that are discussed at Board Meetings to be conveyed to the department through their representative and allow individual graduate students to give information to their representative to be conveyed to the board. In other words, I want to facilitate better lines of communication.

Some departments do not have a representative. And I will be getting in touch with their graduate secretaries to try to find representation.

In departments where we already have representation, I will be sending out notifications and introductions to each department regarding who their representation is. No voting is necessary



for the appointment of these representatives unless they were appointed as an interim representative.

In the case where we have multiple people interested in a department representative position, I would like to organize an online vote for that department. I envision interested parties sending me a write up of maximum 200 words, sending these out through email, and having a 2 week voting and question answering period. The votes would be held through Survey Monkey and would be anonymous. The winner is the new department representative for the year. I would like this to formally replace the elections held to determine the First Year Representatives. This process, if it works, will need to be formalized in our by-laws.

## MINUTES

-Laura: my only concern is that it excludes incoming students in our elections

-Alison: i don't think it does, most of the 1st year students I'm also putting on committees.

-Laura: but they're excluded from the board, I'm concerned b/c first year students that already have people from their departments sitting on the boards are no longer able to participate in the board, would be better than in the fall can have two department reps come to the board, that way we aren't excluding incoming student

-Swarsattie: I don't agree, I was interested in becoming the first year science rep

-Jessica: it seems that you want more communication from first years with the GSA, gap between admin and our programs, common problem across programs, in my program we've had huge problem with this, need to bridge that gap with people coming into first year and wanting to be on the board

-Theresa: I don't understand why you want to scrap these positions

-Avinaash: I just want to know if we can suspend it, for how long? And if it doesn't carry over at the AGM, what do we then do? I feel that axing these positions would be a better choice for next month

-Cory: I don't think we should scrap these positions, we have to keep the longterm effects of these decisions, first years need to have a specific voice on the board

-Alison: to Avinaash, I can't do anything until the AGM, nothing is permanent in any of these regards, I don't have the power to suspend these programs. To Theresa, my biggest problem with first year rep positions is what they do as set out in our bylaws, this must be reviewed, and it's a problem with how to implement these positions are vague

-Theresa: but all the positions are vague, the first year reps are here to represent the voice of the first years, no different than having a program rep

-Swarsattie: I'm pretty sure that first years will be interested in becoming involved

-Laura: to make this process easier for Alison, maybe make it the responsibility of the program reps to find someone to nominate for their departments

-Theresa: good solution would be to make it easier to add someone to the board, it's strange to me how the bylaws are being implemented, rather than having them voted in at AGM, we should have the power to nominate these positions as a Board

-Alison: that would require a constitutional change, then we could actually do that on the constitutional changes committee, do you want to do that?

-Theresa: sure.

-Renee: sounds like a good compromise, it's a good way to get first years involved right away

- Avinaash: is it a problem to find first year students to vote?
- Alison: yes. We could amend what I'm asking to suspend rule that VP of Internal Affairs has to
- Cory: but I know all my first year program reps
- Jessica: a strength to having the program reps here is that it makes your job and position easier
- Laura: what would be helpful to Alison
- Jessica: we can create an email template to send out through the admin assistant, the board members could be the ones to bridge the gap
- Alison: Okay, so why not vote?
- Avinaash: it's not just first years, it's first year arts and sciences, we need to find some way to distinguish them
- Theresa: I agree with Jessica, it shouldn't just be the first years voting, program reps should be voted in for everybody
- Laura: maybe first year reps are important for first year students, or is that an arbitrary position? Should we make it that there are two reps for first year students, one in fall and one in spring?
- Jessica: but there's still value in having a first year student giving the voice to first year students
- Cory: we're going round and round, I move that we move these questions to the Constitutional Changes Committee
- Avinaash: Alison needs a decision because the elections are coming up, she needs something definite now
- Alison: if you vote either way, I'll find a way to work it out

**Motion: Alison Fraser**

**Second: David Hollands**

**Approve: 0**

**Oppose: 11**

**Abstain: 2**

### **10.6 Conference Bursary Fund Pro-ration (David Bak)**

Whereas Condition 3 of the of the Bursary application states:

The TGSA will reimburse 100% of expenses claimed, up to a maximum of \$250.00 over a 12 month period.

Whereas, additionally, Condition 6 states:

Due to an increasing demand for conference bursaries, a limit of \$250.00 per student per twelve (12) month period will be applicable.

BIRT one or both of the alterations to Condition 3 and Condition 6 be made to the Conference Bursary Application forms.

BIFRT it should be determined whether it is possible to transfer surpluses from the levy fee account to the college fee account to address the Conference Bursary claims, which tentatively exceed our budget.

***Justification:***

An issue has been raised by a student who did not feel that the wording in the Conference Bursary document was clear enough that upon a successful claim it was not guaranteed that you would receive the maximum amount (\$250.00).

One possible addition to Condition 3 to rectify the issue could be the following:

The TGSA will reimburse 100% of expenses claimed, up to a maximum of \$250.00 over a 12 month period. Due to budgetary constraints, rounds that experience a high volume of applications exceeding the allocated budget will result in fund pro-ration. In the event of fund pro-ration, the TGSA cannot guarantee that applicants will be reimbursed the entirety of their claim.

OR a modification to Condition 6 as has been proposed here:

Due to an increasing demand for conference bursaries and a budgetary constraint, a limit of \$250.00 per student per twelve (12) month period will be applicable unless the TGSA experiences a high volume of applications exceeding the budget. Under those circumstances, the allocated budget will be distributed on a pro-rated basis which would not guarantee that applicants be reimbursed the maximum as outlined under Condition 3.

**MINUTES**

- Natalie: I prefer the addition to Condition 3.
- Cory: it should explicitly say a max of 250 PER STUDENT
- David B.: condition 6 addresses that

**Motion to Amend the Document as Proposed: David Bak**

**Second: David hollands**

**Approve: 12**

**Oppose: 0**

**Abstain: 1**

**10.7 TGSA Emergency Bursary (Alison Fraser)**

Whereas the TCSA has an Emergency Grocery Bursary that is administered on a case-by-case basis in the amount of \$80-\$160/per semester,

Whereas the TGSA understands that graduate students can have a hard time, especially in the summer, making ends meet,

BIRT the TGSA looks into creating an Emergency Grocery Bursary.

***Justification:***

I propose that the TGSA Board consider looking into starting an Emergency Bursary. Especially because the bursaries given out by the School of Graduate Studies rely on proof of debt, usually

in the form of student loans, which not every grad student has. The details and purpose of this bursary can be debated, however, and Emergency Grocery Bursary for graduate students would be a good way to help graduate students in relatively straightforward manner. If we find that another use for this bursary is more relevant, then the name and designation can be changed. If the TGSA board of directors is in favour of this motion, I will put together a more concrete motion including an amount and how it will be administered. If this emergency bursary works, will need to be formalized in our by-laws.

**Motion: Alison Fraser**

**Second: David Bak**

**Approve: 12**

**Oppose: 0**

**Abstain: 1**

## **MINUTES**

-Renee: I'm concerned with the budget, but without raising grad fee levees, how do we work that into the budget

-Alison: \*smiles and laughs evilly\*

-Theresa; how much does the TCSA spend per year?

-Cory: this motion only examines whether to explore whether this motion is possible

-Laura: Renee doesn't want to handle these events every month, we need to reexamine what the GSA is to be used for

-Theresa: this can be thrown to the Constitutional committee, makes great sense to move forward with this

-Jessica: before we change bylaws, can we have a vote on whether grad students want more of certain kinds of events?

-Alison: we can't do that today, but we can start looking into that

-Laura: we can even have a subcommittee to look into getting the general members' feedback

## **11. Other Business**

### **11.1 GSA Representation for Student Center Donor (Laura Thursby)**

## **MINUTES**

-Laura: I was asked by the TCSA to be a rep for all the colleges for presenting a scarf to a donor who has given support to the student centre, grad student body has not contributed to the student center, problem is that I don't want people to think that the GSA supports the Student Center, I think it is purely a kind gesture, but I wanted to bring it to the Board

-Cory: if you do, if you don't expressly state that you're not in support, it could be interpreted that, you must have an explicit statement that the GSA does not support the student centre

-Natalie: student centre being made no matter what, so as a Trent U community, it's not a bad idea, but just let the grad student body that we didn't contribute anything tot he Student Center

-Jessica: it's worth it to clarify if we even have a part in the Student Center as grad students

-Laura: there are things in the grad center that we have some say in, it's primarily an undergrad space, but we will still be using the space, and it does encourage the university community as a whole

-Natalie: and show Traill in general in terms of representation

-Alison: and we can put that info in our Nov newsletter

-Cory: as long as it's clear that the GSA isn't approving of this

## 12. Notice of Motions and Announcements

- a. Ontario Council on Graduate Studies (OCGS) (Laura Thursby): I will be attending the Ontario Council on Graduate Studies (OCGS) on Friday, October 2. The OCGS is an affiliate of the Council of Ontario Universities (COU) and consists of Deans of Graduate Studies at each university in the province. The group meets regularly during the academic year to discuss issues and concerns related to graduate education. At the upcoming meeting, graduate student representatives have been asked to attend to discuss two main issues: Accessibility for graduate students with disabilities, and the internationalization of Ontario campuses. If any member has any concerns about these issues that they would like me to address at this meeting, please let me know, either now, or later through email ([laurathursby@trentu.ca](mailto:laurathursby@trentu.ca)) and I will bring these concerns to the Council. OCGS members are also interested in discussing a topic of interest of our own. Does anyone have suggestions for an issue that I should bring to the discussion?
- b. Committee Representation (Alison Fraser): Almost all committees that require graduate student representation are filled. Thank you for such excellent participation. This year we did appoint committee representation on a first come first serve basis (except for department representatives for which I am attempting this year to hold votes as set forth in my earlier motion). Attached is a list of the last committees left to fill and some new committees that just formed (see attached report). If you are interested or have questions please let me know.
- c. Reminder that the opt in/out period for the health plan is October 2 (please keep your departments informed)
- d. Establishing/ assigning office hours (generally, an exec and a board member sit in on office hours. Following the meeting, we will post our office hours for the coming year and we would appreciate if board members would sign up to assist)
- e. The next board meeting will be held on: Oct 15th at 6-8pm
- f. The reports and motions for that meeting are due: Oct 12th

## 13. Adjournment

**Motion: Laura Thursby**

**Second: Renee Hendricks**

**Approve: 12**

**Oppose: 0**

**Abstain: 1**