

## MINUTES of Trent Graduate Students' Association Executive Meeting

Meeting Date: June 21, 2013

**Call to order:** An executive meeting of the Trent Graduate Students' Association was held in the Senior Common Room of Trill College on June 21, 2013. The meeting convened at 10:03AM, President Karen Everett presiding.

**Location:** Senior Common Room, Trill College

### Members participating:

Karen Everett	President
Jason Rae	VP Internal Affairs
Jenilee Gobin	VP Finance
Veronica Lai	VP Student Affairs
Allen Priest	Environmental Commissioner
Latchmi Singh	Materials Science Representative
Kyle Kenniphaas	Psychology Representative
Erin McMorrow	History Representative
Stephanie Dotto	Canadian Studies Representative
Andrea Samoil	CUPE Representative
Joy Tian	Applications of Modeling in the Natural and Social Sciences Representative
Laura Greenwood	Cultural Studies Representative

**Regrets:** Gozde Kilic (VP Operations), Adam Marques (Equity Commissioner), Ian Fife (Health Benefits Coordinator), Andressa Lacerda (International Representative), Kaitlyn Watson (Senate Representative), Barbara Potter (Indigenous Studies Representative), Sara Gallagher (English/Public Texts Representative), Elizabeth Morrison (First Year Representative)

### APPROVAL OF MINUTES

- MOTION TO APPROVE MINUTES FROM APRIL 19<sup>TH</sup>, 2013
  - MOTION SECONDED AND APPROVED
- MOTION TO APPROVE MINUTES FROM MAY 27<sup>TH</sup>, 2013
  - MOTION SECONDED AND APPROVED

### APPROVAL OF AGENDA

- MOTION TO APPROVE AGENDA
  - MOTION SECONDED AND APPROVED

### REPORTS

- 1) **Recent Conference Bursaries** (Jenilee)
  - 26 applicants, total (eligible) funds requested \$5180.94

- To increase proportion of requested amounts reimbursed from 0.48 to 0.77, rolled over remaining \$472.28 from previous year and transferred \$1000.00 from groups and conferences support
- Requested missing information via email for incomplete submissions and included printed emails in files
- One late submission for which implemented a penalty of 0.05 to the weighting of this individual's reimbursement.
- Will be proposing two changes to Policy 2 of By-law One (i) 0.05 weight penalty to all applications received within 5 working days after the set deadline, and (ii) that email receipts be accepted.

## UNFINISHED BUSINESS

### 2) Health Benefits (Karen)

- We are renewing for the upcoming academic year because not enough time to get new quotes
- We will be seeking out new options for next year to make sure we are getting the best deal possible
- The reimbursement cheques are being held up by CFS - we will be seeing if we can cut out the middle person when searching for new options
- MOTION TO APPROVE THE INDIVIDUAL COST OF \$326.48 FOR HEALTH INSURANCE BENEFITS FOR THE 2013-2014 YEAR
  - MOTION SECONDED AND APPROVED

### 3) Long-term planning committee (Karen)

- To create a plan for our long term goals that were discussed in the previous two board meetings; first meeting to be in July
- Email Karen if interested in participating
- Also working with Career Centre to possibly offer online options

### 4) OGS & The Devolution of Tricouncil Funding for the Master's Level (Karen, 5)

- Compiling a list of questions to ask the new dean (Doug Evans), Jane Rennie, and possibly Joan
- Looking to understand more about how the internal process works and keep the process transparent
- Any questions you would like asked can be sent to Kaitlyn who will be compiling a list.

## NEW BUSINESS

### 5) July BBQ Budget (Veronica)

- Andrea: CUPE \$200 contribution for June BBQ must be claimed before their end of fiscal (June 30); Jenilee to send scanned receipts to Andrea before this date.
- MOTION TO APPROVE BUDGETTING \$450 FOR JULY BBQ
  - MOTION SECONDED AND APPROVED

## OTHER BUSINESS

### 6) CUPE BBQ Saturday July 6<sup>th</sup> @ Nichols Park (Andrea)

- Andrea to meet with Veronica and Jason to arrange borrowing TGSA BBQs.

**7) Position on Special Appeals Committee to be filled (Jason)**

- Adam volunteered to fill the position
- Kyle volunteered as needed

**8) Information bundle for grad students with Trent Active Minds (Adam)**

- Adam to meet with Trent active minds to develop an information bundle for graduate students
- MOTION TO DEVELOP AN OUTREACH PACKAGE FOR DISTRIBUTION TO GRADUATE STUDENTS
  - **MOTION SECONDED AND APPROVED**

**9) Bata Library drop box at Trill (Stephanie)**

- MOTION TO ADVOCATE FOR THE CREATION OF A BATA LIBRARY DROP BOX AT TRILL CAMPUS AS A REPRESENTATIVE OF THE TGSA
  - **MOTION SECONDED AND APPROVED**

**MEETING ADJOURNED: 10:24AM**