

GSA Conference Bursary Application

Conditions:

- 1) GSA conference bursaries are meant to provide funding for students who have not received full funding from other sources i.e. supervisor, scholarship, travel grant, etc.
- 2) Conference bursaries will be assessed three times per year, based on the date of attendance at the conference. Applications will be accepted no later than 15 days after the period end:
 - May 1 – August 31: Deadline for submission to GSA is Sept 15th
 - Sept 1 – December 31: Deadline for submission to GSA is Jan 15th
 - Jan 1 – April 30: Deadline for submission to GSA is May 15th

Please allow up to 6 weeks past the deadline for your cheque to arrive.
- 3) The GSA will reimburse 100% of expenses claimed, up to a maximum of \$250.00 per student per year.
- 4) Only conference registration fees, workshop fees, membership fees, travel fees and accommodation fees can be claimed as expenses.
- 5) **Attach all ORIGINAL receipts.** Photocopies or online/email/paypal confirmations will NOT be accepted. If you pay by paypal, ask to have an original receipt issued to you when you attend the conference or reach the hotel. It is your responsibility to ensure that you obtain a receipt upon arrival. If receipts are in currency other than Canadian dollars, please make a note of the Canadian dollar equivalent at the date of attendance/time of payment.
- 6) Due to an increasing demand for conference bursaries, a limit of \$250.00 per student per year will be applicable. Additional funds may be disbursed, subject to availability. If you have attended more than one conference, then you can submit more than one application, however your application may be placed in a queue until the end of the year.
- 7) Return applications to: GSA Treasurer, c/o Traill College, box 326.

Application:

Full Name: _____

Graduate Program: _____ Year of study: _____

Mailing Address: _____

Email Address: _____

Have you previously been awarded a GSA conference-related bursary? If so, when?
